



ITS Rocky Mountain Chapter Board of Directors

Zoom Meeting Minutes

September 3, 2024 - 10:00 am Mountain Time

Board Members Attending:

Caitlin Yong, HNTB Corporation
Brian Christensen, Horrocks Engineers, Inc.
Jesse Lassandro, Western Systems
Jim Fox, Colorado Department of Transportation
Jim Larsen, JBL Consulting
John Hansen, Olsson
Josh Richardson, Retired from City of Gillette
Keil Ova, Traffic Technology Services, Inc.
Keith Trimels, IDT Group, LLC
Ryan Saville, TransCore
Will Johnson, HDR

Board Members Not Attending:

Stan Brelin, Montana Department of Transportation
Troy Torgersen, Utah Department of Transportation
Tony Wheeler, Swarco

Others in Attendance:

Autumn Gilleard, Meetings Northwest, Inc.

Agenda

The President of ITS Rocky Mountain (ITS RM), John Hansen, welcomed everyone and led the agenda during the meeting. The meeting minutes, dated August 13, 2024, were sent to the board members via email ahead of time. Jesse Lassandro made a motion to approve the minutes, and this motion was seconded by Brian Christensen. The motion passed unanimously.

Treasurer Report

Brian Christensen provided a financial report stating a balance of \$5,349.64 in the checking account and \$9,251.09 in the savings account with one outstanding deposit from the Colorado Symposium. Additionally, Meetings Northwest, Inc. is handling the conference fees.

ITS RM 2024 Conference Update

Autumn Gilleard has completed the final payment to the venue. The number of registered attendees has increased to 98, with 16 registrations pending. The agenda has been finalized, and all speakers have been confirmed.

Onsite responsibilities for the conference have been assigned as follows: Brian Christensen will provide administrative support and pick up the agenda and posters from Staples, Ryan Saville will assist with AV, and John Hansen will provide vendor/sponsor support.

Jim Larsen mentioned that he has five people registered for golf on Monday afternoon at Riverbend and four on Wednesday morning at the Ridge.

Next Meeting

Tuesday, October 2, 2024 @ 10:00 am MST and Tuesday, December 3, 2024 @ 10:00 am MST.