



## **ITS Rocky Mountain Chapter Board of Directors**

### **Zoom Meeting Minutes**

July 16, 2024 - 10:00 am Mountain Time

#### ***Board Members Attending:***

Caitlin Yong, HNTB Corporation  
Jesse Lassandro, Western Systems  
Jim Larsen, JBL Consulting  
John Hansen, Olsson  
Josh Richardson, Retired from City of Gillette  
Keil Ova, Traffic Technology Services, Inc.  
Keith Trimels, IDT Group, LLC  
Stan Brelin, Montana Department of Transportation  
Troy Torgersen, Utah Department of Transportation  
Will Johnson, HDR

#### ***Board Members Not Attending:***

Brian Christensen, Horrocks Engineers, Inc.  
Jim Fox, Colorado Department of Transportation  
Ryan Saville, TransCore  
Tony Wheeler, Swarco

#### ***Others in Attendance:***

Autumn Gilleard, Meetings Northwest, Inc.

### **Agenda**

The ITS Rocky Mountain (ITS RM) President, John Hansen, welcomed everyone and proceeded to lead the agenda. The meeting minutes dated May 2, 2024, were provided to the board beforehand via email. Jim Larsen made a motion to approve the minutes, which was seconded by Keith Trimels. The motion passed unanimously.

### **ITS RM 2024 Conference Update**

John Hansen quickly reviewed the agenda, including session times, titles, and speakers. He then asked the board members if they would like to moderate a session. Jim Larsen suggested engaging with Utah ITE Chapter for session moderation. John Hansen agreed to contact Utah ITE Chapter and invite them to moderate a session and give a short presentation on the local scene.

Caitlin Yong inquired about the possibility of a virtual presentation during the 10 am session. Will Johnson also requested a virtual presentation option for his session. Jim Larsen asked if the venue could provide onsite AV staff for the virtual presentations.

Autumn Gilleard reported that the title and gold sponsor levels have been filled with three sponsors and 12 vendors, and an attendee email will be sent out today. John Hansen asked the board to help spread the word about the conference. It was confirmed that John Hansen, Jim

Larsen, Jesse Lassandro, Will Johnson, Brian Christiansen, and Caitlin Yong plan to attend the conference.

**Other**

Jim Larsen announced that the Idaho ITE conference will be held on September 15, 2024, in Boise. Caitlin Yong announced that she was working with ASE on organizing a local happy hour and she would keep the board updated on the details.

**Next Meeting**

Tuesday, August 13, 2024 @ 10:00 am MST