



## **ITS Rocky Mountain Chapter Board of Directors Zoom Meeting Minutes**

January 15, 2024 - 10:00 am Mountain Time

### ***Board Members Attending:***

Brian Christensen, Horrocks Engineers, Inc.  
Caitlin Yong, HNTB Corporation  
Jesse Lassandro, Western Systems  
Jim Larsen, JBL Consulting  
John Hansen, Olsson  
Josh Richardson, Retired from City of Gillette  
Keil Ova, Traffic Technology Services, Inc.  
Keith Trimels, IDT Group, LLC  
Stan Brelin, Montana Department of Transportation  
Tony Wheeler, Swarco  
Troy Torgersen, Utah Department of Transportation

### ***Board Members Not Attending:***

Jim Fox, Colorado Department of Transportation  
Ryan Saville, TransCore  
Tyler Laing, Utah Department of Transportation

### ***Others in Attendance:***

Autumn Gilleard, Meetings Northwest, Inc.

### **Agenda**

The ITS Rocky Mountain (ITS RM) President, John Hansen, welcomed everyone and proceeded to lead the agenda. The meeting minutes dated November 7, 2023, were provided to the board beforehand via email. Jim Larsen made a motion to approve the minutes, which was seconded by Stan Brelin. The motion passed unanimously.

### **Treasurer's Report**

Brian Christensen provided a financial report, stating a balance of \$12,440.39 in the checking account and \$9,250.29 in the savings account. There is one outstanding payment to Meetings Northwest, Inc., resulting in an estimated total balance of \$18,500.

### **2024 ITS Rocky Mountain Conference Update**

Autumn Gilleard has secured the Miller Conference Center in Sandy, Utah, for September 10, 2024, with a capacity of 152 attendees and 22 vendor booths.

John Hasen would like to focus on technology ITS success stories, finding a good balance between relevant and subject matter, allowing some vendors to give presentations but ensuring they don't get sale-oriented. John Hansen suggested the following abstract topics: Safety Issues, Connected Autonomous Vehicles (CAV), Rural ITS Issues and/or Projects, and Connected Cities, and asked the board for other relevant topics that would benefit the members. Jim Larsen suggested having each

ITS RM state give a state update. John Hasen asked the board to email an additional topic to Autumn Gilleard by the end of January.

Jim Larsen will head up the golfing event the day before on September 9, 2024. Jim Larsen will provide Autumn Gilleard with the needed information.

Caitlin Yong suggested hosting a happy hour and has a colleague in the area who could help organize it.

Autumn Gilleard asked if anyone had reviewed the proposed budget provided to the board members before the board meeting, as the given budget shows a net loss of \$4000. After some discussion, John Hasen asked Autumn Gilleard to revise the numbers per the conversation and email a revised budget to the board to review for the next meeting.

### **Bylaw Changes and Board Member Elections**

Autumn Gilleard emailed the proposed bylaws to the ITS RM members for approval, which passed unanimously.

John Hansen asked those with expiring terms to let him or Autumn Gilleard know if they plan to run for another term.

The terms of the following board members will end on December 31, 2023: Stan Brelin, Keil Ova, Tyler Lang, Ryan Saville, Keith Trimels, Josh Richardson, and Brain Christensen. Ryan Saville, Keith Trimels, and Brain Christensen will be termed out.

### **Next Meeting**

February 20, 2024 @ 10:30 am MST