



ITS Rocky Mountain Chapter Board of Directors

Zoom Meeting Minutes

January 17, 2023 - 10:00 am Mountain Time

Board Members Attending:

Caitlin Yong, HNTB Corporation
Jesse Lassandro, Western Systems
Jim Fox, Colorado Department of Transportation
Jim Larsen, JBL Consulting
John Hansen, Olsson
Keil Ova, Traffic Technology Services, Inc.
Ryan Saville, TransCore
Tony Wheeler, Swarco

Board Members Not Attending:

Bill Kaseck, EST
Brian Christensen, Horrocks Engineers, Inc.
Josh Richardson, Retired from City of Gillette
Keith Trimels, IDT Group, LLC
Stan Brelin, Montana Department of Transportation
Troy Torgersen, Utah Department of Transportation
Tyler Laing, Utah Department of Transportation

Others in Attendance:

Autumn Gilleard, Meetings Northwest, Inc.

Agenda

The ITS Rocky Mountain (ITS RM) President, John Hansen, welcomed everyone and led the agenda. November 15, 2022, meeting minutes (previous meeting) had been emailed to everyone before the call. Tony Wheeler moved to approve the minutes, and Caitlin Yong seconded the motion, which passed unanimously.

Treasurer's Report

John Hansen reported that the checking account had a balance of \$15,755.38, and the savings account had a balance of \$3,240.45, leaving a combined balance of \$ 18,995.83.

ITS Rocky Mountain Elections

Elections for the 2023-2025 ITS Rocky Mountain President and Vice President were held electronically, closing on December 15, 2022. John Hansen was elected as President, and Catlin Yong as Vice President. On behalf of the ITS RM board, John Hansen thanked Jim Larsen for his years of service.

Meetings Northwest Inc. 2-year Contract

John Hansen moved to approve the 2023-2024 MNW contract, and Tony Wheeler seconded the motion, which passed unanimously.

Webinars

John Hansen proposed that ITS RM offer bimonthly webinars with a kickoff webinar in March with the 2022 ITS RM Annual Conference keynote presentation by Blaine Leonard. John Hansen will work with Caitlin Yong to facilitate the webinar and with Autumn Gilleard to push the webinar information out to the ITS RM members.

2023 ITS Rocky Mountain Annual Conference

John Hansen and Caitlin Yong will spearhead the 2023 ITS Rocky Mountain Annual Conference and are currently scoping out possible venues. John Hansen suggested September 19, 2023, date for the Annual Conference. After some discussion, John Hansen motioned to move forward with a date of September 19, 2023, for the Annual Conference. Keil Ova seconded the motion, which passed unanimously.

2023 ITS RM Outreach

John Hansen would like to add ITS RM Outreach as an agenda item to each ITS RM board meeting. Allowing the board to brainstorm and present ideas on how to reach and serve its members better.

Other

John Hansen let the board know he would reach out to every board member individually to confirm their involvement and ensure they still want to serve as an ITS RM board member.

Next Board Meeting

Tuesday, February 14, 2023, at 10:00 am and Tuesday, March 7, 2023, @ 10:00 am.