



ITS Rocky Mountain Chapter Board of Directors

Zoom Meeting Minutes

March 9, 2021 - 10:30 am MDT

Board Members Attending:

Caitlin Yong, Muller Engineering
John Hansen, 2 ITS-Help
Josh Richardson, City of Gillette
Keith Trimels, IDT Group, LLC
Tony Wheeler, Image Sensing Systems
Tyler Laing, Utah Department of Transportation
Stan Brelin, Montana Department of Transportation

Board Members Not Attending:

Brian Christensen, Horrocks Engineers, Inc.
Crystal Grasmick, Idaho Transportation Dept.
Jim Larsen, JBL Consulting
Ryan Saville, TransCore
Saeed Sobhi, EST
Troy Torgersen, Utah Department of Transportation

Others in Attendance:

Autumn Gilleard, Meetings Northwest, Inc.

Agenda

Chapter Vice President John Hansen welcomed everyone and proceeded to lead the agenda. The March 9, 2021 meeting minutes (previous meeting) had been emailed to everyone prior to the call. Keith Trimels moved to approve the minutes, and Josh Richardson seconded the motion, which passed unanimously.

Treasurer's Report

Brian Christensen was unavailable for the call; therefore, a treasurer's report was not given.

ITS Rocky Mountain Board Member Adjustments

Scott Thomas resigned as an ITS Rocky Mountain Colorado (CO) Senator board member due to retirement. Caitlin Yong had expressed her interest to Jim Larsen and John Hansen in changing her board member position from a Member-at-Large to the now open Colorado (CO) Senator position. Josh Richardson moved to approve Caitlin Yong changing her ITS Rocky Mountain board member position from the Member-at-Large to the CO Senator position. John Hansen seconded the motion, which passed unanimously.

John Hansen said he had a few suggestions for the open Member-at-Large slot and would supply Autumn Gilleard names and bio for dispersal to the board.

2021 Conference Update

- The revised 2021 Conference Preliminary Agenda had been emailed to everyone prior to the call. Autumn Gilleard will be posting the 2021 Conference Preliminary Agenda to the ITS RM website by July 14, 2021, and hopes to open registration the same day, pending lunch options from the Lamar Street Center.
- Registration is free, with the option to purchase a \$20 boxed lunch. The boxed lunch registration deadline is September 14, 2021.
- Currently, the attendee limit is set at a 150-attendee limit which can be increased depending on protocols surrounding COVID-19.
- Caitlin Yong will provide AV support.
- Jim Larsen will work the registration table and supply programs, names tags, markers for name tags, hand sanitizer, a handful of masks, lunch tickets, sponsor PowerPoint slides, venue insurance.
- John Hansen is working on an informal golf outing.
- CO/WY ITE is looking into whether it is feasible to hold a happy hour after the conference and sponsor if it is doable.
- Autumn Gilleard will work with Kiel Ova to get the CV Demo to sign up posted to the website.
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Next Board Meeting

Tuesday, Aug 10, 2021, @ 10:00 am MST.