



ITS Rocky Mountain Chapter Board of Directors
Teleconference Meeting Minutes
January 12, 2021 - 10:30 am MDT

Board Members Attending:

Brian Christensen, Horrocks Engineers, Inc.
Caitlin Yong, Muller Engineering
Crystal Grasmick, Idaho Transportation Dept.
Jim Larsen, JBL Consulting
John Hansen, 2 ITS-Help
Josh Richardson, City of Gillette
Keith Trimels, IDT Group, LLC
Ryan Saville, TransCore
Troy Torgersen, UDOT
Tyler Laing, Utah Department of Transportation

Board Members Not Attending:

Saeed Sobhi, EST
Scott Thomas, Apex Design
Tony Wheeler, Image Sensing Systems

Others in Attendance:

Autumn Gilleard, Meetings Northwest, Inc.
Stan Brelin, Montana Department of Transportation

Agenda

Chapter President Jim Larsen welcomed everyone and proceeded to lead the agenda. The September 29, 2020 meeting minutes (previous meeting) had been emailed to everyone prior to the call. Jim Larsen moved to approve the minutes, and Brian Christensen seconded the motion, which passed unanimously.

Treasurer's Report

Brian Christensen reported the ITS RM checking account has a balance of \$11,214.57, and the savings account has a balance of \$2,239.42 with an outstanding final 2019-2020 MNW contract invoice of \$1510.

Election Results

The 2020 elections were held electronically. Results are as follows:

- Secretary/Treasurer - Brian Christensen was re-elected for a third term
- Utah Senators - Tyler Laing was re-elected for a second term, and Ryan Saville was re-elected for a third term
- Wyoming Senators – Keith Trimels was re-elected for a third term, and Josh Richardson was re-elected for a second term
- Montana Senators – *Other Stan Brelin with the Montana DOT received a write-in.

Stan Berlin was on the call and will provide Autumn Gilleard with a bio for a formal nomination and appointment as an ITS RM Montana Senator.

2021 Meetings Northwest Contract

Jim Larsen asked for comments on the 2021-2022 MNW contract, which had been emailed to everyone prior to the call. The board did have any comments, and Jim Larsen moved to approve the 2021-2022 MNW contract, and John Hansen seconded the motion, which passed unanimously.

2021 Conference Update

1) Current Contract

At this point, an in-person meeting is still planned for September 21, 2021, at the Lamar Street Center in Colorado.

2) CO/WY Joint Option

Jim Larsen spoke with the CO/WY ITE Chapter, and they are interested in holding a joint meeting. The 2020 abstract topic submissions are still open on the website, and Jim Larsen will redistribute the 2020 abstract topic list to the board and CO/WY ITE Chapter for any updates or additions.

3) Virtual Option

Per Jim Larsen's request, Autumn Gilleard gave a quick rundown on the ITSWA virtual event stating short days with longer breaks were vital to a successful virtual event and suggested moving the event to the spring if they decided to go virtual. Jim Larsen stated he thinks the virtual platform may be more than what ITS RM can spend. Autumn Gilleard suggested if that were the case, they could do something similar to what ITS Heartland, which was several short webinars over a month, and each webinar included a virtual vendor showcase.

The board will review the options and discuss them further during the March board meeting.

2021 Membership

Jim Larsen reported he has emailed over 40 public sectors resulting in seven new memberships, and in the coming week, he will start reaching out to the private sectors.

Other

John Hansen reported that the annual Colorado Transportation Symposium planning committee would be finalizing a new date (possibly September 10, 2021) this afternoon.

John Hansen also reported he had spoken with Doug at ITE regarding a joint meeting in 2022 with New Mexico and Arizona. It would be two meetings, one for the local chapter and one for the joint meeting. John Hansen will keep the board updated on developments.

John Hansen asked Autumn Gilleard if she could add a Covid-19 response for each ITS RM state to the website. Autumn Gilleard stated it would be hard to track and keep updated with every state being so different. Brian Christensen suggested adding links to each state's Covid-19 response. Autumn Gilleard agreed and asked each board member to forward her a link to their corresponding states Covid-19 response.

As requested by Autumn Gilleard, Jim Larsen asked to board if anyone objected to transitioning the teleconference board meetings to zoom meetings. No objections were made.

Next Board Meeting

Tuesday, March 9, 2021, @ 10:30 am MST.