



ITS Rocky Mountain Chapter Board of Directors
Teleconference Meeting Minutes
September 29, 2020 - 10:30 am MDT

Board Members Attending:

Brian Christensen, Horrocks Engineers, Inc.
Jim Larsen, JBL Consulting
John Hansen, 2 ITS-Help
Keith Trimels, IDT Group, LLC
Ryan Saville, TransCore
Scott Thomas, Apex Design
Tony Wheeler, Image Sensing Systems

Board Members Not Attending:

Crystal Grasmick, Idaho Transportation Dept.
Saeed Sobhi, EST
Tyler Laing, Utah Department of Transportation

Others in Attendance:

Autumn Gilleard, Meetings Northwest, Inc.

Agenda

Chapter President Jim Larsen welcomed everyone and proceeded to lead the agenda. The May 12, 2020 meeting minutes (previous meeting) had been emailed to everyone prior to the call. Jim Larsen moved to approve the minutes with the correction to the date listed in the header, and John Hansen seconded the motion, which passed unanimously.

Treasurer's Report

Brian Christensen reported the ITS RM checking account has a balance of \$11,729.94, and the savings account has a balance of \$2,239.35 with an outstanding invoice to MNW for \$616.80, leaving the total balance at \$13,352.46. After reviewing the bylaws, Jim Larsen stated the treasurers report does not require a motion.

2021 Meetings Northwest Contract

Jim Larsen asked Autumn Gilleard to draft a 2021 contract by the end of October and removing the onsite staff portion for the 2021 Conference.

New Members and 2021 Elections

With a few new board members joining the board Jim Larsen asked everyone to give a quick bio and introduce themselves starting with the new board members.

Autumn Gilleard reported on expiring board member terms:

- Secretary/Treasurer - Brian Christensen in addition to his term expiring, he is termed out
- Montana Senators – Both positions are open
- Utah Senators – Tyler Lang and Ryan Saville both of whom can run again
- Wyoming Senators – Keith Trimels and Joshua Richardson, both of whom can run again

2021 Conference Update

At this point, an in-person meeting is still planned for September 21, 2021, at the Lamar Street Center in Colorado, and a decision to move it to a virtual platform would be discussed after the first of the year. Jim Larsen asked if the move was made to go virtual how the board felt about virtual booths. Tony Wheeler stated his business has been participating in virtual booths and willing to participate in the ITS RM conference.

ITS RM Proposed Membership Change

To increase ITS RM DOT involvement Jim Larsen proposed removing the \$200 membership fee for State DOT's, County, and City departments within ITS Rocky Mountain, allowing them to join for free with unlimited members. John Hansen agreed. Jim Larsen made an official motion, and Brian Christensen seconded the motion, which passed unanimously.

Webpage Update Company Profiles

Jim Larsen mentioned he had provided Meetings Northwest, Inc. with company profiles for current members, which have been added to the ITS RM website under the Members Spotlight tab.

Other

John Hansen mentioned he was approached by ITE about joining ITS RM for the September 2021 event and ITS New Mexico asked about a joint meeting in 2022 or 2023. No one objected the requests.

John Hansen reported they are surging ahead with the April 2nd date for the Annual Colorado Transportation Symposium.

Next Board Meeting

Tuesday, November 17, 2020, @ 10:30 am MST.