



**ITS Rocky Mountain Chapter Board of Directors**  
**Teleconference Meeting Minutes**  
November 19, 2019 - 10:30 am MDT

***Board Members Attending:***

Brian Christensen, Horrocks Engineers, Inc.  
Crystal Grasmick, Idaho Transportation Dept.  
Jim Larsen, Retired  
John Hansen, 2 ITS-Help  
Keith Trimels, IDT Group, LLC  
Ryan Saville, TransCore  
Scott Thomas, Apex Design  
Tony Wheeler, Image Sensing Systems  
Tyler Laing, Utah Department of Transportation

***Board Members Not Attending:***

Saeed Sobhi, EST

***Others in Attendance:***

Autumn Gilleard, Meetings Northwest, Inc.

**Agenda**

Chapter President Jim Larsen welcomed everyone and proceeded to lead the agenda. The April 9, 2019 meeting minutes (previous meeting) had been emailed to everyone prior to the call. Jim Larsen moved to approve the minutes, and John Hansen seconded the motion, which passed unanimously.

**Treasurer's Report**

Brian Christensen reported the ITS RM checking account has a balance of \$14,465.92, and the saving account has a balance of \$2,238.99 with a combined balance of \$ 16,704.91. Jim Larsen motioned to accept the treasurer's report as stated. Keith Trimels seconded the motion, and it passed unanimously.

**ITE Utah + ITS Rocky Mountain 2019 Joint Meeting Evaluation Report**

Autumn Gilleard gave a quick review the Evaluation Summary Report for the ITE + ITS Rocky Mountain 2019 Joint Meeting which was emailed to everyone prior to the call. Those from the board that attended that conference felt it was well attended with a strong balance between the public and private sector. Tony Wheeler like how the vendors and session were all in one room.

**Donation to the Utah ITE Chapter**

In case a quorum was not met for the November 19, 2019 ITS Rocky Mountain Board meeting. Per Jim Larsen's request Autumn Gilleard sent out a motion request via email for the board to vote on donating \$500 of the ITE Utah + ITS Rocky Mountain 2019 Joint Meeting proceeds to the ITE Utah Chapter. The motion passed unanimously. Jim Larsen will write a thank you note to the ITE Utah Chapter which Brian Christensen will include with the donation check.

### **2020 Conference Location**

It was suggested to return to the Denver area for the 2020 Conference. Particularly the South Denver “Tech Center” area. This would hopefully encourage attendance from the Wyoming and Southern Denver area. John Hansen will reach out to the CO/WY ITE Chapter regarding a joint event.

### **2020 Membership**

Autumn Gilleard let the board know the 2020 membership drive would start in December 2019. In hopes to have everyone renewed by the end of January 2020.

### **Elections**

The following ITS Rocky Mountain board member seats are available for election: President, VP, Montana Senators, Member-At-Large Senators, and one Wyoming Senator. Autumn Gilleard will send out a call for nominations with the membership renewal drive. Both Jim Larsen and John Hansen volunteered to run again.

### **Next Board Meeting**

Tuesday, January 14, 2020, @ 10:30 am MST.

### **Other**

None