



ITS Rocky Mountain Chapter Board of Directors
Teleconference Meeting Minutes
February 12, 2019 - 10:30 am MDT

Board Members Attending:

Brian Christensen, Horrocks Engineers, Inc.
John Hansen, 2 ITS-Help
Keith Trimels, IDT Group, LLC
Ryan Saville, TransCore
Saeed Sobhi, EST

Board Members Not Attending:

Jim Larsen, Ada County Highway
Scott Thomas, Apex Design
Tyler Laing, Utah Department of Transportation

Others in Attendance:

Hamideh Etemadnia, EST Inc.
Autumn Gilleard, Meetings Northwest, Inc.
Crystal Grasmick, Idaho Transportation Dept.
Kayla Holcomb, Gannett Fleming, Inc.
Craig Shankwitz, WTI
Tony Wheeler, Image Sensing Systems

Agenda

Chapter Vice President John Hansen welcomed everyone and proceeded to lead the agenda. The December 5, 2018 meeting minutes (previous meeting) had been emailed to everyone prior to the call. Brian Christensen moved to approve the minutes, and Keith Trimels seconded the motion, which passed unanimously.

Treasurer's Report

Brian Christensen reported the ITS RM checking account has a balance of about \$15,000.00, before payments made to ITS America for Chapter dues and Meeting Northwest Inc. January invoice and deposits made for 2019 membership dues. After all, transactions have been completed. The checking account will have an estimated balance of 14,728.56 and the saving balance of \$1,438.53. Keith Trimels motioned to accept the treasurer's report as stated. John Hansen seconded the motion, and it passed unanimously.

Bylaws

Autumn Gilleard reviewed the proposed bylaw changes below to sections ***I. PURPOSE 2. Region*** and ***III. BOARD OF DIRECTORS 2. Membership a.-c.***

Change 1: Remove New Mexico from the list of states who make up the ITS Rocky Mountain Region.

I. *PURPOSE.*

2. *Region. The regional confines of this Chapter are limited to the States of Colorado, Idaho, Montana, ~~New Mexico~~, Utah and Wyoming.*

Change 2: During the call for the 2019 ITS RM Board Member nominations. We received more interest for some State Senators positions than others. However, the current bylaws do not allow for more than two State Senators per state. To accommodate and help increase participation from members to serve on the board it was suggested to add a section for Members-At-Large.

III. *BOARD OF DIRECTORS*

1. *General Powers. The property, affairs, and business of the Chapter shall be managed and controlled by its Board of Directors. The Board of Directors may, by general resolution, delegate to Officers of the Chapter and to committees such powers as are provided for in these Bylaws.*
2. *Membership.*
 - a. *Number. The number of individuals within the Board of Directors shall not exceed , membership that includes the President, Vice President, Secretary/Treasurer, Immediate Past President, (known collectively as Officers); two (2) associate Senators from each state; and two (2) members-at-large. A Quorum will be obtained when the board has present at a simple majority of the membership of officers plus one vote per member state.*
 - b. *State Representation. Each state shall be represented by two (2) Associate Senators. One Associate Senator will represent the State Government (DOT or similar) and one will represent industry or other political subdivisions. Each will have a right to vote on the board, however only the presence of one Senator from each member state is required to fulfill the requirement for a quorum. Each Senator must reside within the state they represent.*
 - c. *Member-At-Large. Two Board Members may be designated as members-at-large. They must reside in the chapter region or do a majority of work within the chapter's region.*
 - d. *Qualifications Each member of the Board of Directors shall be a member of one of the four classes of membership as outlined in Section II. Any organizational membership may have no more than two designated members serving on the Board of Directors at any one time.*

Keith Trimels moved to approve the revised bylaws, and Ryan Saville seconded the motion, which passed unanimously. Autumn Gilleard will email out the revised bylaws to the ITS RM members for final approval.

Elections

Due to the proposed bylaws changes the board has chosen to postpone elections until after the proposed bylaws changes have been voted on by the members.

2019 ITS Rocky Mountain Annual Meeting

John Hansen reported that ITS RM has secured the RL Hotel in Salt Lake City for the September 17th Annual Meeting. Prior to the call Jim Larsen and Autumn Gilleard emailed the board a conference review document that included: session topics, agenda suggestions, and a fee schedule. John Hansen asked the board to review the document and provided recommendations. Autumn Gilleard suggested offering a discounted rate to members for the vendor booths and sponsorships. Brian Christiansen agreed with the suggestion.

Meetings Northwest Contract

The MNW/ITS RM FY2019/2020 Contract renewal had been emailed to everyone prior to the call. John Hansen moved to approve the contract, and Brian Christensen and Keith Trimels seconded the motion, which passed unanimously.

NRITS 2019 Update

John Hansen reported that the NRITS Annual Conference would be integrated into Joint ITE International and Texas District Annual Meeting and Exhibit program.

Next Board Meeting

Tuesday, April 9, 2019, @ 10:30 am MST.

Other

None