



ITS Rocky Mountain Chapter Board of Directors
Teleconference Meeting Minutes
September 25, 2018 - 10:00 am MDT

Board Members Attending:

Fred Kitchener, McFarland Management, LLC
John Hansen, 2 ITS-Help
Keith Trimels, IDT Group, LLC
Ryan Saville, TransCore
Saeed Sobhi, EST
Tyler Laing, Utah Department of Transportation

Board Members Not Attending:

Jim Larsen, Ada County Highway
Brian Christensen, Horrocks Engineers, Inc.
Scott Thomas, Apex Design

Others in Attendance:

Autumn Gilleard, Meetings Northwest, LLC

Agenda

Chapter Vice President John Hansen welcomed everyone and proceeded to lead the agenda. The May 15, 2018 meeting minutes (previous meeting) had been emailed to everyone prior to the call. Keith Trimels moved to approve the minutes. John Hansen seconded the motion, which passed unanimously.

Treasurer's Report

Prior to the call Brian Christensen emailed Autumn Gilleard the following treasurer's report:

- The ITS RM checking account balance as of September 24, 2018 is - \$15,139.08 (this includes the recent deposit of the transportation symposium check of \$1569.08).
- Two outstanding checks that are waiting to be cleared for MNW totaling: \$1605.11
- Leaving a net balance checking account balance of - \$13,533.97
- Business savings account balance of - \$1438.35
- Total available funds: \$14,972.32

A motion was not made to approve or decline the report as stated above.

NRITS 20181 and 2019 ITS RM Annual Meeting

John Hansen asked if any other board members were planning on attending NRITS besides himself and Jim Larsen. No one else from the board stated they would be attending.

In regards to the ITS RM 2019 Annual Meeting John Hansen suggested three scenarios:

1. Reach out and possibly hold a joint meeting with either New Mexico or Arizona.
2. Continue to hold the Annual Meeting jointly with ITE Colorado.

3. Holding the meeting in the Colorado, Utah, or Wyoming area jointly with a possible new ITE group. (Possibly joining the Annual Meeting of the Intermountain Section of the Institute of Transportation Engineers held in Jackson, Wyoming.)

Tyler Laing expressed that the ITE meeting in Jackson, Wyoming would be a good meeting to join forces with. John Hansen said the only drawback to the meeting in Jackson is that the venue size is limited. John Hansen asked the board to continue thinking about the 2019 ITS RM Annual Meeting in order to hopefully narrow down the details at the November ITS RM board meeting (teleconference).

Open Board Member Positions – Montana (2), Wyoming (1), and Idaho (1)

John Hansen reported that Jim Larsen and himself have a good lead for an Idaho Senator and plan to meet with the potential candidate during the ITS Arizona and NRITS Annual Meeting. However, they don't have any solid leads for Wyoming or Montana. John Hansen asked the board to let him or Jim know if they have any recommendations for MT, WY, or ID senator(s).

Website Update

Autumn Gilleard reported that MNW has updated the ITS RM website homepage graphics and added a Facebook news feed to give it a fresh feel. Autumn with MNW has been posting/sharing weekly news blurbs via the ITS RM Facebook page and updates the news section of the website once a month. Autumn let the board members know she could add them as admins to the ITS RM Facebook account so they could quickly post/share information. Autumn also asked the board to please forward her any content/projects they feel is appropriate for the website.

John Hansen suggested adding the ITS America projects links from the next State Chapters Council call to the ITS RM website. Keith Trimels suggested the ITS America newsletter as a good source of information.

Next Board Meeting

Tuesday, November 13, 2018 @ 10:00 am MST.

Other

None