



## **ITS Rocky Mountain Chapter Board of Directors**

### **Teleconference Meeting Minutes**

May 15, 2018 - 10:00 am MDT

#### ***Board Members Attending:***

Brandi Hamilton, Montana Department of Transportation  
Brian Christensen, Horrocks Engineers, Inc.  
Fred Kitchener, McFarland Management, LLC  
Jim Larsen, Ada County Highway District  
John Hansen, 2 ITS-Help  
Keith Trimels, IDT Group, LLC

#### ***Board Members Not Attending:***

Nathan Beauheim, City of Cheyenne  
Robert Koeberlein, Idaho Transportation Department  
Ryan Saville, TransCore  
Saeed Sobhi, EST  
Scott Thomas, Apex Design  
Tyler Laing, Utah Department of Transportation

#### ***Others in Attendance:***

Autumn Gilleard, Meetings Northwest, LLC

#### **Agenda**

Chapter President Jim Larsen welcomed everyone and proceeded to lead the agenda. The March 13, 2018 meeting minutes (previous meeting) had been emailed to everyone prior to the call. Jim Larsen moved to approve the minutes. Fred Kitchener seconded the motion, which passed unanimously.

#### **Treasurer's Report**

Brian Christensen reported the ITS RM checking account has a balance of \$15,800.04, and the savings account has a balance of \$1,438.21, with a combined balance of \$17,238.25. Jim Larsen motioned to accept the treasurer's report as stated. John Hansen seconded the motion and it passed unanimously.

#### **2018 Transportation Symposium – Denver**

John Hansen reported that with over 500 attendees they have nothing but positive feedback. With attendees noting that the program content was high quality and the lunch presentation "Is Your Team Ready for the Future of Transportation? How organizations small and large are adapting their workforce" was very pertinent to the current industry. John Hansen also stated vendors would like more space for the 2019 event.

The Transportation Symposium had approached John Hansen about ITS RM taking the lead but, ITS RM may not have the man power to take this on.

### **NRITS 2018**

Jim Larsen thanked everyone who had volunteered to review abstracts with over 90 abstracts submitted. The program is starting to take shape with a full day of session on Monday and Tuesday ending at noon on Wednesday followed by technical tours and workshops. Registration is now open with early bird pricing of \$295 for consultants and \$245 for speakers, moderators, and public entities.

Those who would like to volunteer to moderate can contact Jim Larsen or Doug at ITE.

### **Membership Renewal for 2018**

To date 23 private sector companies/organizations and 4 public sector organizations have renewed their ITS Rocky Mountain membership for 2018. With 15 members pending renewal for 2018.

Jim Larsen and John Hansen will reach out to the 15 members that have not renewed their ITS Rocky Mountain memberships for 2018.

### **Website Update**

For the website update report please see the word document *Review of Rocky Mountain ITS website 2018.docx*. If you would like a copy of this document please contact Autumn Gilleard at [agilleard@meetingsnorthwest.com](mailto:agilleard@meetingsnorthwest.com).

### **Next Board Meeting**

Tuesday, July 10th, 2018 @ 10:00 am MST.

### **Other**

Jim Larsen asked the board to start thinking about a location for the 2019 ITS Rocky Mountain Annual Meeting.

John Hansen said he had been contacted by ITS New Mexico about holding a joint meeting and that they would be in touch.