



ITS Rocky Mountain Chapter Board of Directors
Teleconference Meeting Minutes
December 5, 2018 - 9:00 am MDT

Board Members Attending:

Brian Christensen, Horrocks Engineers, Inc.
Fred Kitchener, McFarland Management, LLC
Jim Larsen, Ada County Highway
John Hansen, 2 ITS-Help
Keith Trimels, IDT Group, LLC
Ryan Saville, TransCore
Scott Thomas, Apex Design
Tyler Laing, Utah Department of Transportation

Board Members Not Attending:

Saeed Sobhi, EST

Others in Attendance:

Autumn Gilleard, Meetings Northwest, LLC

Agenda

Chapter President Jim Larsen welcomed everyone and proceeded to lead the agenda. The September 25, 2018 meeting minutes (previous meeting) had been emailed to everyone prior to the call. Jim Larsen moved to approve the minutes with a minor spelling correction to John Hansen's name in the last paragraph. John Hansen seconded the motion, which passed unanimously.

Treasurer's Report

Brian Christensen reported the ITS RM checking account has a balance of \$12,810.28, and the savings account has a balance of \$1,438.46, with a combined balance of \$14,248.74. Fred Kitchener asked why most of the monies are the checking account vs. the savings account. Brian Christensen responded that the expenditures are usually for a large sums and by keeping most of the funds in the checking account this eliminates transfers back and forth. Jim Larsen motioned to accept the treasurer's report as stated. Keith Trimels seconded the motion, and it passed unanimously.

NRITS 2019 Update

John Hansen stated the 2018 NRITS Conference was well attended with 700 general attendees and 42 vendors. The agenda content was also well received especially the WY projects. NRITS 2019 is being held July 21-24 in Austin, TX. John Hansen reported the NRITS planning committee is already reviewing the 300 papers submitted. The planning for NIRTS 2020 is still in the early stages.

Open Board Member Positions

Autumn Gilleard has received nominations for one Idaho Senator (Tony Wheeler, Image Sensing Systems), and one Montana Senator (Craig Shankwitz, MSU) which leaves two Colorado, one Idaho, one Montana, and one Wyoming State Senator seats open.

John Hansen and Jim Larsen stated they have a few more candidates and will follow up with them this week.

2019 ITS RM Annual Conference

Jim Larsen announced Salt Lake City for the location of the 2019 ITS RM Annual Conference and suggested September 17th as a date.

Autumn Gilleard emailed the board a drafted sample budget for the University of Utah, Rice-Eccles Stadium Tower Level 6.

Autumn Gilleard reported about a \$15,000 budget would be needed based on the preliminary numbers. Also that she was still waiting on some venue layout options but that the venue layout doesn't accommodate as many vendors as years past.

Brain Christensen stated he had attended events at the Rice-Eccles Stadium Tower, and while it offers a fantastic view, the layout doesn't provide many options. For a second venue option, he suggested the Little American Hotel. Jim Larsen asked Autumn Gilleard to look into the Little America Hotel.

Once a venue location and date have been set John Hansen would like to line up a keynote speaker from ITS America. Jim Larsen suggested doing a half day PCB course for about 25 attendees possible at the UDOT facility. Tyler Liang thinks the UDOT could accommodate this and will check into it.

Next Board Meeting

Tuesday, February 12, 2019 @ 10:00 am MST.

Other

None