



ITS Rocky Mountain Chapter Board of Directors

Teleconference Meeting Minutes

March 13, 2018 - 10:00 am MDT

Board Members Attending:

Brandi Hamilton, Montana Department of Transportation
Brian Christensen, Horrocks Engineers, Inc.
Fred Kitchener, McFarland Management, LLC
Jim Larsen, Ada County Highway District
John Hansen, 2 ITS-Help
Keith Trimels, IDT Group, LLC
Nathan Beauheim, City of Cheyenne
Robert Koeberlein, Idaho Transportation Department
Ryan Saville, TransCore
Saeed Sobhi, EST

Board Members Not Attending:

Scott Thomas, Apex Design
Tyler Laing, Utah Department of Transportation

Others in Attendance:

Autumn Gilleard, Meetings Northwest, LLC

Agenda

Chapter President Jim Larsen welcomed everyone and proceeded to lead the agenda. The January 9th, 2018 meeting minutes (previous meeting) had been emailed to everyone prior to the call. Jim Larsen moved to approve the minutes. Fred Kitchener seconded the motion, which passed unanimously.

Treasurer's Report

Brian Christensen reported the ITS RM checking account has a balance of \$13,653.04, and the savings account has a balance of \$1,438.14, with a combined balance of \$15,091.18. Balances reflect three expenditures totaling \$1,826 (Meetings Northwest (2 invoices) and ITS America Annual Dues) and a deposit of \$2,253 (membership dues). Jim Larsen asked if ITS RM had received any monies from the 2017 Transportation Symposium. Brian Christensen said he had received roughly \$600-\$700 from the Symposium. Jim Larsen motioned to accept the treasurer's report as stated. John Hansen seconded the motion and it passed unanimously.

2018 Transportation Symposium – Denver

John Hansen reported that several of the Transportation Symposiums sponsorship opportunities were full and vendor booths registrations were down but overall looking good.

Attendee registrations are picking up with the early bird discount expiring this week. The conference is on April 6th, 2018.

NRITS 2018

Jim Larsen reported that Nation Rural ITS Conference is being held October 21-24 at the We-Ko-Pa Conference Center in Fort McDowell, AZ and they would be joining forces with ITS Arizona. With the joint efforts of ITS Arizona and ITE Jim Larsen anticipates it to be one of the biggest National Rural ITS Conferences. Call for papers closes on March 30th, 2018 and Jim Larsen invited everyone to spread the word and or submit papers. The website is nrirts.org.

The 2019 National Rural Conference will be held in Austin, Texas.

Jim Larsen asked the board to start thinking about where they would like to hold the next ITS RM Annual Meeting tentatively scheduled for 2019.

Membership Renewal for 2018

To date Meetings Northwest had received \$405 in public sector dues; \$3,000 in private sector dues, with 22 memberships pending renewal for 2018. Autumn Gilleard reminded the board members to renew their memberships. Autumn Gilleard will send out a 2nd renewal notice this week to those that have not renewed.

Next Board Meeting

Tuesday, May 15th, 2018 @ 10:00 am MST.

Other

Jim Larsen asked the board to look over the chapter website and provide feedback in order to bring the website up to date/more current.

John Hansen invited the board members to join him on the ITS America State Chapters Council calls. The next call is scheduled for March 21, 2018, @ 11:00 am MST. To join the call, just use the Web portal or dial in (there is no pin code):

Join the call: <https://www.uberconference.com/itsamerica>

Optional dial-in number: 202-750-5828