



## **ITS Rocky Mountain Chapter Board of Directors**

### **Teleconference Meeting Minutes**

January 9, 2018 - 10:00 am MDT

#### ***Board Members Attending:***

Brian Christensen, Horrocks Engineers, Inc.  
Fred Kitchener, McFarland Management, LLC  
Jim Larsen, Ada County Highway District  
John Hansen, 2 ITS-Help  
Keith Trimels, IDT Group, LLC  
Nathan Beauheim, City of Cheyenne  
Robert Koeberlein, Idaho Transportation Department  
Scott Thomas, Apex Design  
Tyler Laing, Utah Department of Transportation

#### ***Board Members Not Attending:***

Brandi Hamilton, Montana Department of Transportation  
Ryan Saville, TransCore  
Saeed Sobhi, EST

#### ***Others in Attendance:***

Autumn Gilleard, Meetings Northwest, LLC

#### **Agenda**

Chapter President Jim Larsen welcomed everyone and proceeded to lead the agenda. The November 7<sup>th</sup>, 2017 meeting minutes (previous meeting) had been emailed to everyone prior to the call. Jim Larsen moved to approve the minutes. John Hansen seconded the motion, which passed unanimously.

#### **Treasurer's Report**

Brian Christensen reported that the ITS RM checking account has a balance of \$12,499.48, savings account balance of \$1,438.07, with a combined balance of \$13,937.55. Jim Larsen motioned to accept the treasurer's report as stated. Robert Koeberlein seconded the motion and it passed unanimously.

#### **Elections**

Newly elected members to the Board, Tyler Laing and Nathan Beauheim introduced themselves and were welcomed by Chapter President.

#### **ITS RM Annual Meeting 2018 and NRITS 2018**

Jim Larsen suggested holding off on a 2018 ITS RM Annual Meeting with NRITS being held in Arizona October 21-24, 2018. John Hansen agreed and added that Western ITE was holding a joint meeting with Texas in Keystone, CO June 24-27, 2018. No one objected to holding off on a 2018 ITS RM Annual Meeting.

As a member of the NRITS planning committee Jim Larsen asked the board to email him if anyone was interested in reviewing abstracts.

### **2018 Transportation Symposium – Denver**

Jim Larsen reported he has volunteered to review abstracts and encouraged the board to help with the symposium where they can.

In past years, the symposium has given some monies to ITS RM for their participation efforts.

John Hanson stated he has not received any monies for the 2017 symposium but would inquire about it. He is willing to help with the 2018 Symposium. Scott Thomas will also be volunteering on behalf of the chapter.

Brian Christensen added he has not received any monies for the 2017 symposium.

### **Membership Renewal for 2018**

To date MNW has only received two memberships for 2018. Autumn Gilleard will send out a renewal reminder in the January E-update.

### **Next Board Meeting**

Tuesday, March 13th, 2018 @ 10:00 am MST.

### **Other**

Robert Koeberlein will be retiring from ITD in July, and will look for a possible ITD replacement to take his place in the Board.