



**ITS Rocky Mountain Chapter Board of Directors
Teleconference Meeting Minutes
March 13, 2015 - 9:00 am MDT**

Board Members Attending:

Brian Christensen, Horrocks Engineers, Inc.
Blaine Leonard, Utah Department of Transportation
Fred Kitchener, McFarland Management, LLC
Jim Larsen, Ada County Highway District
Keith Trimels, IDT Group, LLC
Robert Koeberlein, Idaho Transportation Department
Steve Albert, Western Transportation Institute

Board Members Not Attending:

Brandi Hamilton, Montana Department of Transportation
Mark Owens, Iteris
Navin Negali, Navjoy Consulting Services, Inc.
Ryan Saville, TransCore
Vince Garcia, Wyoming Department of Transportation

Others in Attendance:

Autumn Gilleard, Meetings Northwest, LLC
Nathan Masek, ITS New Mexico
Charles Remkes, ITS New Mexico

Agenda

Initially the quorum requirement was not met. As such, Nathan Masek, ITS New Mexico and Charles Remkes, ITS New Mexico (ITS NM) gave a brief presentation on their chapter and some potential areas they would like to collaborate as well as dialog potential between the ITS RM and ITS NM chapters (see below). Presentation was on an informational basis only.

- *ITS Operations - including technologies, best practices by application (weather related response, safety, advanced traveler info, construction/Work Zone management, etc.)*
- *ITS Planning – integration of ITS into the transportation planning process (MPOs, performance measures, project development, etc.)*
- *ITS/First Responder collaboration – TIMs, incident response, inter-agency communications, etc.*
- *MAP 21/SHRP - meeting other USDOT initiatives*
- *ITS-related outreach efforts - media, traveling public, policy development, communication with legislators, etc.*
- *Shared participation in conferences, meetings, etc. via weblinks (Adobe Connect, etc.)*

After the ITS NM presentation the ITS RM board called in on their regular teleconference where the quorum was met. Chapter Vice President Jim Larsen welcomed everyone and proceeded with the agenda. The January 13th meeting minutes (previous meeting) had been emailed to everyone prior to the call. Brian Christensen moved to approve the minutes. Robert Koeberlein seconded the motion, which passed unanimously.

Treasurer's Report

Brian Christensen reported that the checking account had a balance of about \$3,013.69 and the savings account had a balance of about \$4682.93 with a combined balance of \$7696.62. Keith Trimels motioned to accept the treasurer's report as stated. Robert Koeberlein seconded the motion and it passed unanimously.

Approval of MNW Scope of Work

The Meetings Northwest Scope of Work contract and been emailed to everyone prior to the call. Brian Christensen motioned to accept the contract. Blain Leonard seconded the motion and it passed unanimously.

NRITS 2015

Autumn reported that the abstracts were out for review, and that they would start to be placed in session over the next few weeks.

Other/Open Discussion

1. Brian Christensen asked Autumn Gilleard to email the ITS RM board the final draft of the year end ITS RM report.
2. Jim Larsen reported that Washington was going to form their own ITS chapter and that he is still working on Oregon.
3. Jim Larsen asked Autumn Gilleard to Apply for the ITS America Membership Award.