



**ITS Rocky Mountain Chapter Board of Directors
Teleconference Meeting Minutes
January 17, 2017 - 9:00 am MDT**

Board Members Attending:

Brian Christensen, Horrocks Engineers, Inc.
John Hansen, 2 ITS-Help
Fred Kitchener, McFarland Management, LLC
Jim Larsen, Ada County Highway District
Keith Trimels, IDT Group, LLC
Saeed Sobhi, Colorado Department of Transportation

Board Members Not Attending:

Brandi Hamilton, Montana Department of Transportation
Blaine Leonard, Utah Department of Transportation
Ryan Saville, TransCore
Robert Koeberlein, Idaho Transportation Department
Steve Albert, Western Transportation Institute
Vince Garcia, Wyoming Department of Transportation

Others in Attendance:

Autumn Gilleard, Meetings Northwest, LLC
Scott Thomas with Apex Design

Agenda

Chapter President Jim Larsen welcomed everyone and proceeded through the agenda. November 15, 2016, meeting minutes (previous meeting) had been emailed to everyone prior to the call. John Hansen moved to approve the minutes. Fred Kitchener seconded the motion, which passed unanimously.

Treasurer's Report

Brian Christensen reported that the checking account had a balance of \$8,824.80, and the savings account had a balance of \$1,437.64. With one outstanding check to MNW for \$2,935.34 leaving a combined net balance of \$7,326.80. Keith Trimels motioned to accept the treasurer's report as stated. Saeed Sobhi seconded the motion and it passed unanimously.

Membership Report

Autumn Gilleard reported that MNW had collect \$2,450 in private sector dues and \$600 in public sector dues with 22 companies/organizations outstanding for 2017.

2017-2018 Meetings Northwest Contract

Jim Larsen had emailed the 2017-2018 Meetings Northwest contract to everyone prior to the call. John Hansen moved to approve the MNW contract. Keith Trimels seconded the motion, which passed unanimously.

April 7, 2017 Colorado Transportation Symposium

John Hanson reported he had attended a Colorado Transportation Symposium planning meeting the week prior to the call. Where planning committee discussed sponsor and vendor opportunities/levels. They are hoping for up to 15 vendors and \$25,000 in sponsorships. Both John Hansen and Saeed Sobhi shared the concerns that while the vendor and sponsorships were important the planning committee needed to finalize a program agenda.

2017 ITS RM Annual Conference

Jim Larsen conveyed that Cheyenne Area Convention & Visitors Bureau had reached out to him regarding holding a conference in the area. After some discussion, the board members agreed that Denver, CO was a better fit with the suggested dates of September 28, 2017, and October 5, 2017. Jim Larsen stated he would like to finalize the date by March, start asking/selecting speakers in April, and have the agenda finalized by July.

Elections

Autumn reported she has received the following nominations:

President – Jim Larsen, Ada County Highway District

Vice President – Johan Hansen, 2ITS Help

Interim CO Senator - Scott Thomas, Apex Design of Denver

MT Senator - Brandi Hamilton, Montana DOT

With one more nomination need for a Montana Senator.

Next Board Meeting

Tuesday, March 7, 2017 @ 9:00 am

Other

None