

**ITS America Rocky Mountain Chapter
Board of Directors Teleconference
Friday, January 26, 2001**

Invited Attendees:

Mike Bousliman, Montana Department of Transportation (present)
Jim Gaulke, Wyoming Department of Transportation (present)
John Vetterling, URS Corporation, Inc. (present)
Traci Ulberg, Meetings Northwest, Sage Enterprises (present)
Steve Albert, Western Transportation Institute, Montana State University-Bozeman (present)
Lance Johnson, Idaho Transportation Department (unavailable)
Joe Maestas, New Mexico Division-Federal Highway Administration (unavailable)
Greg Kreuger, Kimley Horn and Associates, Inc.(unavailable)
Martin Knopp, Utah Department of Transportation (unavailable)
Fred Kitchener, Meyer, Mohaddes Associates (unavailable)

Agenda

Introductions

Steve Albert opened the meeting by providing an overview of the purpose of this Rocky Mountain ITS Chapter Board of Directors (BOD) telephone conference meeting. He then had everyone introduce themselves.

Chapter Progress-to-date

Steve and Traci Ulberg provided an update on Chapter progress to-date. In recent months the website (<http://www.itsrm.org>) has been improved, a second newsletter and a flyer are being produced. The progress is a direct result of hiring an administrative assistant (Traci Ulberg) through Meetings Northwest, Sage Enterprises. Jim Gaulke noted that given everyone's time commitments to their job this was the best solution to moving the Chapter forward. Traci noted that the database of contacts has increased from 80 to 569 in recent months due to dedicated staff. The BOD were provided in advance of the meeting the bylaws, a membership flyer, and a newsletter in progress.

Discussion of Bylaws

Traci provided an overview of the draft bylaws. Steve noted that the intent of the bylaws for this Chapter was to insure that representatives from each state (UT, CO, NM, MT, ID, WY) serve on the BOD and that they act as "Senators" or state presidents reporting to the BOD. Based on lessons learned a distributed approach to membership appeared more feasible. Each Senator reporting to a centralized BOD to coordinate actions would complement this distributed approach. The BOD approved this philosophy and write-up. Traci requested that each representative review the bylaws more thoroughly and provide her comments. Based on the discussions she would make appropriate modifications.

Comments on Flyer

The major issue discussed concerning the flyer was the BOD organization structure. No changes were recommended at this time.

Discussion of Annual Meeting

Steve discussed the opportunity for the Chapter to host a "National Dialogue on Operations". This opportunity was the direct result of Steve raising the issue, to FHWA at the ITSA State Chapters Council meeting held at TRB, that the present National Dialogue does not reflect rural needs. As ITSA State Chapters Council Vice-Chair, Steve was volunteered to lead planning of a conference on the issue along with other State Chapter Presidents. As a result of this BOD teleconference the Chapter will host a meeting that can address such issues that are more prevalent in the western United States. It was also recommended to solicit ITE, and the CANAMEX Corridor as co-sponsors.

Next Steps

- Receive and modify bylaw comments
- Publish flyer
- Solicit co-sponsorship of National Dialogue on Operations conference with ITE, CANAMEX, etc.