



ITS Rocky Mountain Chapter
Business Meeting
Friday, April 4, 2003
Denver, Colorado

Attendees:

Stephen Albert, Western Transportation Institute (member)
Richard Hodges, Utah Transit Authority (member)
Bob Kochevar, City and County of Denver (member)
Marilyn Kuntmeyer, Carter & Burgess, Inc. (member)
Mark Owens, Meridian Environmental Technology, Inc. (member)
Keith Trimels, FHWA-Wyoming (member)
Matt Volz, ADDCO, Inc. (member)

Paul Cammack, Nebraska Department of Roads (guest)
Rod Cummings, Nebraska Department of Roads (guest)
Jaime Huber, Nebraska Department of Roads (guest)
Marcy Ganow, Nebraska Department of Roads & MATC/UNL (guest)
Kathy Glenn, MATC/UNL & Heartland ITS (guest)
Jim McKee, Nebraska Department of Roads (guest)
Laura Perkins, Nebraska Department of Roads (guest)

Agenda

Welcome and Introductions

Chapter President Richard Hodges welcomed everyone to the meeting including the visitors from Nebraska and the Heartland ITS Chapter.

Chapter Status Report

Membership. Vice President Mark Owens reported that Chapter membership is currently at 43 individuals. 2003 membership dues have been received from 13 of the 43 current members (remainder are not due at this time).

Treasurer's Report. Mark also presented the Treasurer's Report for Brandi Tesch (Chapter Secretary/Treasurer) who was unable to attend this meeting. The Chapter account currently has \$8,203.40 with no outstanding invoices. A discussion of Chapter finances ensued. It was stated that the chapter was awaiting a final statement from the October 2002 Conference held in Salt Lake City, Utah (a preliminary statement was sent to Board of Director members in December 2002).

Election Results

Richard Hodges, Utah Transit Authority was re-elected and will continue serving as Chapter President. He will serve a term of two years with his term beginning at the close of this meeting and continuing until the close of the 2005 Annual Meeting.

Mark Owens, Meridian Environmental Technology, Inc. was re-elected and will continue serving as Vice President. He will serve a term of two years with his term beginning at the close of this meeting and continuing until the close of the 2005 Annual Meeting.

Mike Bousilman, Montana Department of Transportation was re-elected and will continue serving as a Senator from the State of Montana. He will serve a term of three years with his term beginning at the close of this meeting and continuing until the close of the 2006 Annual Meeting. Additional discussion focused on the possible appointment of a second Montana Senator (currently Mr. Bousilman is the sole Montana representative). Candidates mentioned included Steve Albert of the Western Transportation Institute (former Chapter President).

Terrence Doyle, New Mexico State Highway and Transportation Department was re-elected and will continue serving as a Senator from the State of New Mexico. He will serve a term of three years with his term beginning at the close of this meeting and continuing until the close of the 2006 Annual Meeting.

There was also some dialogue on the need to appoint a new Utah Senator. Martin Knopp, Utah Department of Transportation is leaving the State (taking a new job) and will no longer be able to serve as a representative on the ITS Rocky Mountain Board of Directors. Tentative plans call for Mr. Knopp to nominate a replacement.

Discussion on Future Activities and Sustainability

Denver Meeting. The Denver meeting (*WTS/ITE Spring Transportation Symposium*) was viewed as very successful. Total attendance (ITE, WTS, and ITS Rocky Mountain) was more than 170. Additionally, both ITS Sessions had very good turnout and there was lots of interest in the Chapter.

Fall Training. Only two training surveys (handed out during ITS Sessions) were returned. However, Marilyn Kuntmeyer will pursue further feedback using WTS, ITE and ITS Rocky Mountain email lists. Keith Trimels will provide a list of NHI Training Courses to include in the solicitation.

Members present stated that an attractive course must be chosen and training charges must, at a minimum, cover the costs of hosting/producing such an event. ITS Heartland expressed an interest in attending such training and would like to be included in any training survey/solicitation. Mr. Trimels indicated that some FHWA sponsorship might be available for the NHI course.

PNS Conference. Richard Hodges will continue to communicate with the PNS Committee and will forward all pertinent information regarding the 2004 conference to the Board of Directors.

Chapter Affiliations. It was the general consensus of all those present that ITS Rocky Mountain fully supports the concept of an "affiliation" membership rate for individuals and/or organizations that are also members of the ITS Heartland chapter. Mark Owens

will provide specific options for pricing within the Chapter's Bylaws and will develop proposed amendments for discussion/approval at the next Board of Directors teleconference. No additional action has been taken on affiliating with the ITS Arizona chapter.

Other Business

Steve Albert handed out a document from Jaime Helmuth, Western Transportation Institute regarding the student essay/scholarship proposal. WTI offered to initially support the fundraising efforts. Further discussion led to a target of \$2,000.00 for the first year with a matching-fund program targeted at private sector, organizational members of ITS Rocky Mountain (Richard Hodges and Marilyn Kuntemeyer will coordinate). It was proposed that each firm could donate \$200.00. Simultaneously, an outreach effort should be directed to the regional Universities for participation in the program. Jaime Helmuth and Steve Albert will coordinate outreach to the Universities.

Action Items

- Determine need and appoint individuals to empty Senatorial seats – Idaho, Montana, New Mexico, and Utah (Richard Hodges/Board of Directors)
- Determine content and fees for Fall Training (Marilyn Kuntemeyer/Board of Directors)
- Determine role (planning committee, revenue/expenses discussions, etc.) for PNS Conference (Richard Hodges)
- Provide language for “Affiliation” Membership (Mark Owens)
- Determine if ITS Arizona is interested in affiliating with ITS Rocky Mountain (Martin Knopp)
- Pursue fundraising and outreach efforts for student essay/scholarship (Richard Hodges/Marilyn Kuntemeyer/Jaime Helmuth/Steve Albert)