



**ITS Rocky Mountain Chapter
Business Meeting**
Sunday, August 13, 2006
Big Sky, Montana

Attendees:

Stephen Albert, Western Transportation Institute (member)
Mike Bousliman, Montana Department of Transportation (member)
Brandi Hamilton, Montana Department of Transportation (member)
Richard Hodges, Hodges Transportation Consulting, LLC (member)
Bob Koeberlein, Idaho Transportation Department (member)
Mark Owens, Meridian Environmental Technology, Inc. (member)
Gary Schneider, R&S Consulting (member)
Wei Zhang, Federal Highway Administration (member)

Bill Gouse, ITS America (guest)
Megan Hendrickson, Meetings Northwest, LLC (guest)
Thomas Kratochvil, New Mexico Department of Transportation (guest)
Neil Schuster, ITS America (guest)
Chris Strong, Western Transportation Institute (guest)
Traci Ulberg, Meetings Northwest, LLC (guest)

Agenda

Welcome and Introductions

Chapter President Richard Hodges welcomed everyone to the meeting. Attendees each took a moment to introduce themselves.

Treasurer's Report

Brandi Hamilton, Chapter Secretary/Treasurer presented the treasurers report. As of this meeting the Chapter account has \$11,492.00 with no outstanding invoices. A discussion of Chapter finances ensued. Thanks to the WTS (Colorado/Wyoming event) donation, the student fund is in good shape with a current balance of \$2,961,80.

Election Status

Montana and New Mexico senatorial terms expired in 2006. Mike Bousliman and Steve Keller were unanimously reelected to their respective Montana seats. We were unable to identify any candidates from New Mexico. The Board of Directors will continue outreach efforts in New Mexico in an attempt to increase participation and membership within the state.

State Chapter Council Update

Steve Albert updated the group on the recent activities of the ITS America State Chapter Council (SCC). They are currently writing a strategic plan that will serve the SCC for

three years. This will eventually lead to a one year action plan. At this time SCC is determining what types of outreach it wishes to participate or encourage state chapters to participate in. Local (state) chapters can already help coordinate things like “demonstration in a suitcase”. This program focuses on the non-typical stakeholder. Chapter’s can also have the ITS America “road show” come visit as it is returning from its national debut and should hit the western states in November.

Student Program Update

The student chapter program is moving forward. There are currently 2 full-time student chapters in the region – one in Idaho and a second in Wyoming. The Idaho chapter currently has 11 students while the Wyoming chapter has 30 students. MSU is planning on becoming a chapter in the fall and Meetings Northwest, LLC will conduct another push for more chapters once schools are back in session.

Montana Joint Engineers Conference Involvement

After a brief discussion the Board decided to continue its involvement in the Montana Joint Engineers Conference by organizing a session on communications. Steve Albert and Mike Bousliman will take the lead. They will finalize the content at a later date via teleconference.

Future Training/Conference Events

Following the biannual schedule of alternating workshops and conference, the Chapter is set to host a workshop in 2007. It was decided that New Mexico will be the primary focus followed by Utah and/or Wyoming. The workshops will have a communications focus and will be detail oriented (an example was given of a workshop WTI hosted).

Other Items/Open Meeting Discussion

No other discussion was held at this time.

Action Items

- Identify potential senatorial candidates from New Mexico (Board of Directors)
- Solidify MSU’s student chapter (Megan Hendrickson)
- Determine content for 2006 Joint Engineers Conference Session (Steve Albert, Mike Bousliman)
- Pursue workshop in New Mexico (Richard Hodges/Traci Ulberg)